

Pelajaran 26

Wawancara Pekerjaan

CATATAN

Tokoh-tokoh cerita:

Justine: Manager Hotel

Bob: Pelamar kerja

Cerita:

Bob sedang diwawancarai oleh Justine, Manager Plaza Hotel.

Menjawab pertanyaan yang sifatnya pengandaian

Dalam Pelajaran 26, Justine mengajukan sebuah pertanyaan pengandaian. Berikut beberapa contoh pertanyaan seperti itu dan jawabannya. Bacalah dengan keras.

A: **Would** you **compromise** your own **safety** for the **comfort** of your **guests**?

B: I would **make** sure I **know** the **health** and **safety** requirements **associated** with my **position** and follow **hotel procedures**.

A: What **would** you **do** if **one** of our **guests** was very **upset**?

B: I would **try** and find out **why** the **guest** was **upset** and **offer** my **help** to **calm** them **down**.

A: What **would** you do if there **was** a **fire** in the **hotel**?

B: I would **report** the **fire** and **follow** the hotel **evacuation procedure** to **ensure** that all the **guests** were **safe**.

A: If **you** were **interviewing** **someone** for this **position**, what type of **person** would you **look** for?

B: I would want **someone** who is **reliable**, **friendly**, **capable** and **honest**.

A: If you are **selected** for this **position**, can you **describe** how you would **approach** your **work** in the **first month**?

B: I would **write** a **checklist** of everything I **needed** to learn and **study** it until I could **work independently**.

Kata-kata yang berkaitan dengan pekerjaan

Carilah di kamus arti dan pengucapan kata-kata ini

boss	contract	efficient	employee
employer	experience	hours	opportunity
pay	position	reliable	resume
salary	vacancy	wages	worker



LATIHAN

1. Kata-kata kunci

Carilah di kamus arti dan pengucapan kata-kata ini.

associate	comfort	compromise	enthusiasm
exceptional	expect	flexible	happen
hypothetical	impetuous	infested	legendary
procedure	requirements	shark	wondering

2. Latihan menjawab pertanyaan dalam wawancara

Cocokkan bagian kalimat di kolom sebelah kiri dengan kolom sebelah kanan. Setelah mencek jawaban anda, bacalah dengan keras.

1 I would make sure I know the health and safety	a was upset and offer my help to calm them down.
2 I would try and find out why the guest	b study it until I could work independently.
3 I would report the fire and follow the hotel evacuation procedure	c requirements associated with my position and follow hotel procedures.
4 I would want someone who is reliable, friendly,	d to ensure that all the guests were safe.
5 I would write a checklist of everything I needed to learn and	e capable and honest

3. Latihan Perbendaharaan Kata

Pilihlah kata yang tepat dari kolom dibawah ini untuk melengkapi kalimat. Setelah mencek jawaban anda, bacalah dengan keras.

Flexible	Resume	employer	experience
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1. My previous _____ told me that I was a reliable worker.
2. You will need to work _____ hours.
3. Here is a copy of my _____.
4. How much _____ do you have?

4. Latihan mengucapkan dengan keras

Follow procedures
Follow procedures
Follow procedures, sir!

Health and safety
Health and safety
Health and safety first.



Suggested Answers: 2. 1)c 2)a 3)d 4)e 5)b
3. 1) employer 2) flexible 3) resume 4) experience